

South Hams Federation Annual Governance Statement September 2023

Federation vision

“We are an inclusive school federation family that values the unique personality of each child and inspires all learners, empowering them to achieve through building knowledge, skills and individual character”

**Kingsbridge Community Primary School
Loddiswell Primary School
Malborough with South Huish C of E Primary School
Modbury County Primary School
Stokenham Area Primary School
and
Loddiswell Pre-School**

In accordance with the Government’s requirement for all governing bodies, the core strategic functions of the South Hams Federation Board of Governors are:

Establishing the strategic direction, by:

- Setting the vision, values, and objectives for the Federation
- Agreeing the Federation improvement plan with priorities and targets
- Agreeing the Governors’ improvement plan with priorities and targets
- Meeting statutory duties.

Ensuring accountability, by:

- Appointing the Executive Headteacher
- Monitoring progress towards targets
- Performance managing the Executive Headteacher
- Monitoring staff well being
- Engaging with stakeholders
- Contributing to Federation self-evaluation.

Ensuring financial probity, by:

- Setting the budget
- Monitoring spending against the budget
- Ensuring value for money is obtained

Instrument of Government -

The South Hams Federation Board of Governors comprises:

1 Executive Headteacher

2 Parent Governors
1 Staff Governor
1 Local Authority Governor
5 Co-Opted Governors
2 Foundation Governors who are appointed by either the Diocesan Board of Education or the Parochial Church Council of Marlborough. One of the Foundation Governor's is Ex-Officio.

Total 12

The Full Board of Governors meets 6 times a year.

Governors hold individual School Development Meetings 6 times a year, most of these meetings have been held in school, allowing Governors the opportunity to meet with staff and pupils, monitor pupils progress through book scrutinies, seeing the schools operating on a day-to-day basis, Governors are able to challenge and hold Senior Leaders to account, then report back to the Full Board of Governors.

The two Standing Committees meet as required.

The Ethos Committee meets once a term.

The Executive Committee meets weekly or more frequently as required.

Board of Governors – September 2022

Executive Headteacher	Tessa Coulthard
Chair of Governors/Foundation	Jane Greaves
Parent Governor	Andrew Hill
Parent Governor	Joshua Garton
Co - Opted Governor	Fiona Rendell (Vice Chair)
Co - Opted Governor	Gill Soul
Co - Opted Governor	Edwina Davies
Co - Opted Governor	Emma Meek
Co – Opted Governor	Vacancy
LA Governor	Anne Rossiter
Staff Governor	Lucinda Kirkham
Ex-Officio Foundation Governor	Daniel French
Clerk	Hannah Iles
Deputy Executive Headteacher	Lou Nichols

Attendance Record of Governors

Governors have a good attendance record at meetings and all meetings are quorate. Some Governors join the meetings remotely, the majority meet in person.

Attendance records for individual governors are published on the Federation and Schools' websites.

Each year Governors are required to complete a Skills Audit to identify the skills, knowledge, and experience to identify any additional skills or experience that the Board ideally requires. The outcome of the audit helps formulate opinion as to whether prospective Governors have the skills to contribute to effective governance and the success of the Federation.

The Board has an Improvement Plan and undertakes a Self-Evaluation review.

The Work achieved by the Board of Governors in the Academic Year 2022- 2023

- The Board of Governors has had another busy year, despite continuing to work under extremely challenging circumstances. Link Governors meet with the Head of their school weekly. Reports are shared with the full Board of Governors and kept on the Google drive.
- The Board of Governors are committed to ensure they address the double RI Judgement at Kingsbridge Community Primary School, with the support from Devon.
- The Governors give out Governors Awards every term to those children who work hard, have been kind, considerate and have helped and supported other children within their school setting.
- The Federation's single budget has been approved; however, the budget has been divided up into the 5 separate schools to allow Governors to monitor and scrutinise each school's financial position more accurately. The Federation has a surplus financial position.
- The School Development Plan (SDP) has been reviewed throughout the year and the new SDP 2022-2023 will be reviewed and adopted at the September Board meeting 2022.
- All the school's Curriculum Maps and new knowledge Organisers have been completed.
- The Federation has moved over to Dart Fresh for providing school lunches, the food is delivered daily, is fresh, locally sourced and the lunches are monitored to make sure they are tasty and good value for money. Parent Pay has also been introduced in each school.
- The board continued to make attendance amongst ALL children a high priority. Attendance is monitored on a weekly and monthly basis.
- Governors received safeguarding training. Safeguarding remains a high priority at weekly meetings with the Head of School and at every Board meeting.
- The Board continues to make SEND a priority and all Governors receive SEND training, Governors meet regularly with the SENDCo for their school and is discussed weekly at the Head of Schools meeting.
- The Executive Head Teacher's Performance Management has been conducted and new targets set for the year.
- The Board of Governors monitors Subject Leaders' performance, Pupil Premium outcomes, SEND, children at risk together with the progress and attainment of able children. Continuing to develop 'Greater Depth' in all Foundation subjects ensuring all pupils are receiving and enjoying a broad and balanced curriculum.
- The Federation been in the process of organising new websites, this has been a slow progress due to Covid.

- The Board has also reviewed the Sports Premium and Pupil Premium funding and evaluated its impact on all groups of pupils. This continues to be a high priority. The Sports Premium and Pupil Premium Strategy and Impact Statements have been updated and are on the school's websites.
- Forest School curriculum continues to be a high priority across all the schools within the Federation, this has proved valuable resource for the children returning to school in improving their mental health and well-being.
- Governors are now accessing and using Google Drive.
- Monitoring and observing the quality and consistency of teachers' CPD and all INSET is based on impacting positively on pupil progress and improving the quality of teaching and learning through identified key priorities for the School Development Plan.
- Target Tracker is used to track pupil progress based on the Learning Journey/Steps devised by the Federation to track children's progress and attainment; all children are regularly assessed. The Governors have remained focused on the data, all children were assessed at the start of the academic year and once again in March 2022. This continues to be a priority for the Board, making sure all gaps are closed across all year groups and for all children. SATs returned Summer 2022 after 2 years of know data.
- The federation has had an over hall of all IT equipment
- Residential for year's 3-year 6 took place for the first time in 2 years
- All Governors have their individual roles and responsibilities as part of their universal duties. All Governors are given a Governors Manual, sent weekly updates.
- Ofsted
Kingsbridge 'Requires Improvement' July 2019
Loddiswell 'Good' March 2023
Malborough 'Good' November 2022 – SIAMS 'Good' November 2016
Modbury "Good' February 2023
Stokenham 'Outstanding' October 2012
- One of the roles of Governors is to review and agree policies. During the year Governors have continued to identify and consider several key policies on a rolling programme. All the statutory policies are on the school's website.
- Governors have accessed a number of online trainings, including new Governor induction, Ofsted, Finance, Safeguarding, GDPR plus termly updates from the DPO and SEND.

A number of building works and improvements were carried out at all five schools: Summer 2021

Kingsbridge Community Primary School

- New flooring for corridors

- Repair to leaking Velux windows
- Exterior buildings pressure washed
- Internal redecoration undertaken
- New carpet due to leak in corridor
- Lighting repairs/replacement in hall, classrooms and annex
- Plumbing repairs
- All routine servicing and necessary repairs carried out

Loddiswell Primary School

- New outdoor shelters, funded by PTFA
- Internal redecoration
- Fencing replacement
- All routine servicing and necessary repairs carried out

Loddiswell Pre-school

- Outside area revamped
- All routine servicing and necessary repairs carried out

Malborough with South Huish Primary School

- Fencing repaired
- All routine servicing and necessary repairs carried out

Modbury Primary School

- Repairs to bell Tower
- Replacement of roof for Reception
- Repair to security gates
- New water heater for Foundation class
- Fire alarm and emergency lighting repairs
- All routine servicing and necessary repairs carried out

Stokenham Area Primary School

- Repairs to classroom doors
- Redecoration of classrooms and toilets
- New carpet for Foundation classroom
- Repairs to external paving
- Repair to caretaker's bungalow shed
- All routine servicing and necessary repairs carried out

Church Links: Malborough with South Huish C of E (VC) Primary School

'The roots to grow, the wings to fly. All within the love of God'

The Foundation Governors have a particular responsibility towards Malborough with South Huish C of E Primary School to “preserve and develop its religious character in accordance with the ethos of the Church of England and in partnership with the church at parish and diocesan level” as well as to “encourage an understanding of the meaning and significance of faith, and promote Christian values through the experience it offers to all its pupils”. The Ethos Committee has worked with the Church and Diocese to implement Christian values throughout the curriculum of the school and the community of Malborough and its surrounding area. The school has weekly assemblies, daily collective worship and once a month the whole school visits the church for their monthly church service, with the children actively taking part and Holy Communion lessons for the Year 6 children in the summer term.

The church organist comes to school to teach the children singing through hymns and reads Bible stories to each class. The whole school celebrates important dates in the yearly calendar, these celebrations. The school prayer is said before lunch every day. The children actively work with the church community. The school also has its own Self-Evaluation Form – Vision Provision Impact and has updated the new RE syllabus inline with a C of E School. Governors and staff have attended SIAMS training.

Future Plans for the Governors

The Board of Governors looks forward to the challenges the Autumn term 2023 will bring. We continue to improve and maintain teaching standards across all five schools and Loddiswell Pre School, to ensure that outcomes for all pupils remain high in all subjects. We are focusing on reading and oracy and a broad, balanced, and cohesive curriculum entitlement; ensuring all Foundation subjects are taught to a high standard, we encourage all children to become independent, resilient, resourceful learners for life.

The Governors will continue to monitor and build on the Federation’s strengths and weaknesses as outlined in the School Development Plan (SID 2021-2022).

Safeguarding will continue to be a high priority along with SEND.

The Ethos Committee along with the Board of Governors will work on the areas to improve after the last SIAMS Inspection (November 2016)

Maintaining all our school’s premises remains a priority

Recruitment and retention of staff remains a priority

Following the White paper report governors will look to working with partners to improve outcomes for all children.

The Governors will continue to develop their skills and update their knowledge, attend governor training courses (internal, external and virtual) and through visits to each of the schools, conduct Monitoring Visits, book scrutinise, meeting with the children, sampling the school lunches, ensuring best value and maintaining a balanced budget, alongside being strategic, to support and challenge the Executive Head and the Deputy Executive Head Teacher plus the Heads of School.

How You Can Contact the Board of Governors

We always welcome feedback, suggestions and ideas from parents: Please contact the Chair of Governors, Mrs. Jane Greaves, Email: jgreaves@southhamsfederation.org.uk